

# BALKAN TABLE TENNIS UNION

## OFFICIAL HANDBOOK

### B. CONSTITUTION

#### B.1. NAME

B.1.1. The union shall be called "The Balkan Table Tennis Union", referred to elsewhere in these Rules by its abbreviated title "B.T.T.U."

#### B.2. MEMBERS

B.2.1. The B.T.T.U shall consist of National table tennis Associations, affiliated to the I.T.T.F and E.T.T.U, of countries whose capitals are situated within the geographical area of Balkan Peninsula and other Associations, which become members under the provisions of B.2.3.

B.2.2. At this moment full member of B.T.T.U are the National Table Tennis Associations of: Albania, Bosnia and Herzegovina, Bulgaria, Greece, F.Y.R.O. Macedonia, Montenegro, Romania, Serbia and Turkey.

B.2.3. The admission for B.T.T.U member is done with the simple majority of **all** members at the Balkan Congress (if all members is present) or by post ballot (in the other case) under the supervision of Chairman and General Secretary.

#### B.3. PRINCIPLES

B.3.1. The principles of the B.T.T.U shall be general unity of action, mutual respect of Associations in their dealings with one to another and the inadmissibility of discrimination against Associations or individuals on racial, political, religious or other grounds

B.3.2. The B.T.T.U shall observe the general and fundamental principles of the IOC, I.T.T.F and E.T.T.U and no provision of these Rules shall be deemed to conflict with or derogate from those principles.

B.3.3. The B.T.T.U shall co-operate with the I.T.T.F, E.T.T.U and other organizations that recognize it as the controlling authority for Balkan Table Tennis Competition.

#### B.4. OBJECTS

B.4.1. The objects of the B.T.T.U shall be:

B.4.1.1. to uphold the principles of the B.T.T.U and to develop the spirit of friendship and mutual assistance among Associations and players;

B.4.1.2. to regulate relations between Associations and between Associations and other organizations;

B.4.1.3. to seek continual improvement in the technical standard of table tennis and in the extent of participation in the Balkan Table Tennis Competition.

B.4.1.4. to foster friendly sporting competition and to eliminate unfair and unsporting practices such as the use of drugs to affect performance;

B.4.1.5. to establish and maintain the Regulations for Balkan Competition;

B.4.1.6. to publish the standard text, which shall be the English text, of the Rules, consisting of the Constitution, the Laws and the Regulations of B.T.T.U;

B.4.1.7. to encourage the publication of the Rules in other languages and to check the accuracy of such publications;

B.4.1.8. to promote and to supervise Balkan title competitions;

#### B.5. CONGRESS

B.5.1. The governing body of the B.T.T.U shall be the Congress, consisting of the assembled representatives of Associations.

B.5.2. Each Association shall be entitled to 3 representatives at a Congress.

B.5.3. There shall be an Annual Congress, referred to elsewhere in these Rules as "ABC".

B.5.4. The Congress shall be held each year during, and the location of, the Senior Balkan Championship or, if this championship are not held, during, and the location of the Youth Balkan Championships.

B.5.5. Each Association has only 1 vote; votes are not transferable and there shall be no proxies.

B.5.6. The notice of the date, place, time and agenda of a congress together with reports of retired Chairman, General Secretary, Technical Committee and Marketing Committee, shall be send by the General Secretary to all Associations not later 10 days before the Congress.

- B.5.7. the retired chairman of B.T.T.U shall take the chair at the congress and the General Secretary assumes the functions of Secretary.
- B.5.8. the General Secretary shall send the minutes of the Congress to all Associations not later one month after the meeting. The minutes shall be published to union website as permanent. The minutes are approved and signed, at the next ABC, by the General Secretary and Chairman of present meeting.
- B.5.9. the congress is on quorum if the present Association is more 50% plus one of the all members.

**B.5.10. Generally the ABC has the following attributions:**

- B.5.10.1. Accepts the reports of retired Chairman, General Secretary, Technical Committee and Marketing Committee.
- B.5.10.2. Decides about the calendar of the Balkan Championships
- B.5.10.3. Decides about the admission members of B.T.T.U under the procedure and the provisions of B.2.3.
- B.5.10.4. Examines the issues about the technical and organizational of the Balkan Competitions.
- B.5.10.5. Decides about the framework of Balkan Competitions.
- B.5.10.6. Takes decision on general interest issues related to the sport and to the propositions submitted by the participant Associations.
- B.5.10.7. Every 4 years decided about the place of the secretariat office, under the provisions of B.6.6.1
- B.5.10.7.1. Every 4 years elects the General Secretary from the list recommended persons who the Association- member (who decided to host the permanent secretariat office), submit to congress.
- B.5.10.7.2. In serious case the congress maybe changes the place of secretariat office and of course the General secretary in case of special circumstances, with simple majority of all members at the Balkan Congress (if all members is present, by post or e-mail ballot (in the other cases) under the supervision of Chairman of the Union.
- B.5.10.8. Every 4 years elects the chairman of Technical Committee and 4 more persons (from difference Associations) as member of the Technical Committee.
- B.5.10.8.1. In serious case the congress maybe change the members of the Technical Committee in case of special circumstances, with simple majority of all members at the Balkan Congress (if all members is present) ), by post or e-mail ballot (in the other cases) under the supervision of Chairman of the Union.
- B.5.10.9. Every year appointment the President, of the next organized Senior Balkan Championships Association as Chairman of Union.
- B.5.10.10. Every 4 years elects the chairman of Marketing Committee and other persons (whose representing sponsors of BTTU) as member of the Marketing Committee.
- B.5.10.10.1. In serious case the congress maybe change the members of the Marketing Committee in case of special circumstances, with simple majority of all members at the Balkan Congress (if all members is present), by post or e-mail ballot (in the other cases) under the supervision of Chairman of the Union.

**B.6. ADMINISTRATION**

- B.6.1. **Office:** The Head Office of the B.T.T.U shall be in a place appointed by resolution of the ABC.
- B.6.1.1. The member who wishes to host the head office of B.T.T.U must send to the General Secretary one month before the congress, nomination and all details about this,
- B.6.1.2. The member who decided from congress to host the head office of B.T.T.U has to offer all the necessary facilities (technology) and secretarial support
- B.6.2. An Executive Committee composed from Chairman of Union, a General Secretary and the Chairman of Technical Committee shall manage and decided for all at the period between two ABC, in accordance with policy decided by the ABC, and they decisions must take approval from the follow ABC  
A General Secretary in close cooperation with Executive Committee shall manage the finances and the office administration, in accordance with policy decided by the ABC.
- B.6.2.1. The General Secretary is entitled to collect the amount of € 500 annually for his/her individual expenses.
- B.6.3. **Languages:** All languages of B.T.T.U members are equally official and representatives shall be entitled to address meetings of the B.T.T.U in their own language, subject to their provision of interpretation into the working language
- B.6.3.1. Working language of B.T.T.U is the English language. At all invitation, minutes, reports and official results must use English language.
- B.6.4. **Publications:** The B.T.T.U shall from time to time publish an official Handbook and other guidance documents; 2 copies of each such publication shall be supplied free to each member Association. The B.T.T.U shall publish an official Bulletin and shall supply a copy of each issue free to each member Association.

**B.7. FINANCE**

- B.7.1. **Accounts:** The financial year of the B.T.T.U shall start the next day of the previous congress until the day before the next congress. The General Secretary shall prepare an annual statement of accounts, which shall be presents to the congress for the decision.
- B.7.2. In principle, all members of Union must pay 100 € as subscription, to be used as deposit.
- B.7.3. There shall be levies for each participating team and individual players in competition.

## B.8. TECHNICAL COMMITTEE

- B.8.1. Technical Committee shall manage the Technical aspects of the B.T.T.U, in accordance with policy decided by the ABC.
- B.8.2. The committee shall normally work by correspondence or by meeting, during the Youth and/or the Senior Balkan championships, and the organizing Association agrees to offer free hospitality to all members.
- B.8.3. The committee shall advise organizers about selection of Referees, Deputy Referee's and Umpires for all Balkan Title Competition.**
- B.8.4. The duties of the Technical Committee shall be:**
  - B.8.4.1. To supervise the technical aspects of all Balkan Competitions
  - B.8.4.2. To draft, technical guidelines witch must be followed by organizers and participants in all Balkan Title Competitions, for the approval of Annual Balkan Congress.
  - B.8.4.3. To prepare and propose the B.T.T.U. Calendar for the approval of the ABC.
  - B.8.4.4. To set up one of its member as Technical Delegate in each Balkan Title Competitions, of course from difference country than the organising Association.
  - B.8.4.5. To be responsible for the draw of all Balkan Title Competitions.
  - B.8.4.6. To prepare development project for help members develop the standards of teaching, training and coaching, by arranging appropriate courses and seminars, with close cooperation with E.T.T.U and I.T.T.F development persons, for the approval of Annual Balkan Congress.
  - B.8.4.7. To advice the ABC on the organization of Balkan Title Competitions and to make recommendations of the system of play.
  - B.8.4.8. To draft, the technical rules and regulation all Balkan Title Competitions, for the approval of Annual Balkan Congress
  - B.8.4.9. To approve the playing schedule prepared by the Balkan Title Competitions organizers.
  - B.8.4.10. To advise the ABC about the honours.
  - B.8.4.11. To decided if one Balkan Title Competitions is official or an official after the pre games checking the number of participant members
  - B.8.4.12. To assist the Referee in any questions of interpretation of rule at Balkan Title Competitions
  - B.8.4.13. To prepare monthly Balkan Ranking list or all categories.

## B.9. MARKETING COMMITTEE

- B.9.1. Marketing Committee shall manage in close cooperation with BTTU General Secretary the Marketing and Promotional aspects of the BTTU, in accordance with policy decided by the ABC.**
- B.9.2. The committee shall normally work by correspondence or by meeting, during the Youth and/or the Senior Balkan championships, and the organizing Association agrees to offer free hospitality to all members.**
- B.9.3. The duties of the Marketing Committee shall be:**
  - B.9.3.1. To promote the spirit of friendship and mutual assistance among Associations and their members.**
  - B.9.3.2. To promote all BTTU competitions in own and other countries.**
  - B.9.3.3. In close cooperation with BTTU General Secretary find sponsors and establish relationships between BTTU and sponsors.**

## B.10. HONOURS

- B.10.1. The ABC has the authority to award the title of Honorary Life President or Honorary Life Member of B.T.T.U to a person who has made an outstanding contribution to the work of the B.T.T.U, or an official who has give long, outstanding service to B.T.T.U..
- B.10.2. The ABC has the authority to award the title of Historical Members to a person or to his/her family if is death that takes the lead of the Balkan Games Idea.
- B.10.3. Honorary Members shall be entitled to attend all Balkan Title Competition with free hospitality and attend the congress with the right to speak but not to vote.
- B.10.4. The list of Honours prepared by Technical Committee, for the approval of Annual Balkan Congress.

## B.11. PLAYERS CLOTHING

B.11.1. Playing clothing in B.T.T.U events shall be authorized by a players parent Association.

## B.12. VISAS

B.12.1 It shall be the responsibility of a visiting Association to obtain any visas necessary for its member to attend congress or competitions, but the host Association shall assist in every possible way to ensure that these visas are made available to the visitors in due time.

## B.13. FLAG and LOGO OF THE UNION

B.13.1. A flag of the Balkan Union is established as symbol of the Balkan Table Tennis Union sports and friendly collaboration.

B.13.1.1. The flag of the Balkan Table Tennis Union shall show on the centre map of the Balkan Peninsula in the blue color, with letter "Balkan Table Tennis Union" across the map in the orange color, with the red racket with the white ball, with the letters "BTTU" in the ball in black color, on the right top and the lettering "Athens, 13-14 July 1963" on the right bottom corner in the black color.

B.13.2. This flag should be hosted in the competition hall during the Senior Balkan Championships as well as during any other events organized within the territory of the Balkan Union.

B.13.3. After the closing of the competition, the flag will be safeguarded by the General Secretary or Technical Delegate or the delegate from the next Senior Balkan Championships organising Association who will be its guardian until the next Championship.

B.13.4. The BTTU logo shall show on centre the map of the Balkan Peninsula in blue color, with the racket behind the map in the red color in the middle, with the white ball with letters "BTTU" on the right middle and with the net across the logo but behind the map, racket and ball and in the light blue color; The logo shall show in the front centre letters "BALKAN TABLE TENNIS UNION" in the red color and in the bottom half in the centre the lettering "Athens, 13-14 July 1963".

## B.14. SOLEMN OPENING OF GAMES

B.14.1. During the solemn opening of the competitions, the national anthem of the organizing country shall be played and the Flag of the Participant Countries as well as the flag of Balkan Union shall be arising.

## B.15. GENERAL REGULATION

B.15.1. Any matter not covered by present constitution and the technical rules and regulations is decided by the congress with the simple majority of **all** members at the Balkan Congress (if all members is present) or by post ballot (in other case) under the supervision of Chairman and General Secretary.

B.15.2. Copies of these Constitution and the technical rules and regulations should be submitted to the International Table Tennis Association and European Table Tennis Union for their approval.

### Honours:

Honorary Life President	Honorary Life Member	Historical Honorary Member
MIHOVIL KAPETANIC (YUG)	DULE OSMANAGIC (YUG)	ASDERI MARIA (GRE) (U)
ALI ABALI (TUR)	CHRISTOS CHRISTODOULATOS (GRE)	KONSTANTIN BOUDINOV (BUL) (U)
	ELLA ZELLER- CONSTANTINESCU (ROM)	SEVER DANET (ROM) (U)
		GARO AKBAL (TUR) (U)
		BORIVOJE POPOVIC (YUG)
		ANTONIS PARIANOS (GRE) (U) 1 <sup>st</sup> permanent Secretary first editor of Balkan Statutes
		SLOBODAN JEREMIC (YUG) (U)
		YOTO DRIANOVSKI (BUL) 2007 (U)

1<sup>st</sup> Edition: Approved by the Balkan Table Tennis Union Congress organized: in Zagreb (Croatia) during the European Championship 2002. **Head of delegations:** Albania: Bosnia and Herzegovina: Bulgaria: Greece: F.Y.R.O. Macedonia: Romania: Turkey: Yugoslavia:

2<sup>nd</sup> Edition: Approved by the Balkan Table Tennis Union Congress organized: in Istanbul (Turkey) during Annual B.T.T.U Congress 2002 (12/10/2002)

**Head of delegations:** Albania: Bulgaria: Greece: F.Y.R.O. Macedonia: Romania: Turkey: Yugoslavia:

3<sup>rd</sup> Edition: Approved by the Balkan Table Tennis Union Congress organized: in Istanbul (Turkey) during Annual B.T.T.U Congress 2003 (30/08/2003)

**Head of delegations:** Albania: Bosnia and Herzegovina: Bulgaria: Greece: F.Y.R.O. Macedonia: Romania: Serbia & Montenegro: Turkey

4<sup>th</sup> Edition: Approved by the Balkan Table Tennis Union Congress organized: in Subotica (Serbia and Montenegro) during Annual B.T.T.U Congress 2005 (30/09/2005) **Head of delegations:** Albania: Bosnia and Herzegovina: Bulgaria: Greece: F.Y.R.O. Macedonia: Romania: Serbia & Montenegro: Turkey

5<sup>th</sup> Edition: Approved by the Balkan Table Tennis Union Congress organized: in Patras (Greece) during Annual B.T.T.U Congress 2006 (2/09/2006)

**Head of delegations:** Albania: Bosnia and Herzegovina: Bulgaria: Greece: Romania: Serbia: Turkey

6<sup>th</sup> Edition: Approved by the Balkan Table Tennis Union Congress organized: in Beograd (Serbia) during extraordinary B.T.T.U Congress 2007 (26/03/2007) **Head of delegations:** Bosnia and Herzegovina: Bulgaria: Greece: Montenegro: Romania: Serbia : Turkey

**7<sup>th</sup> Edition:** Approved by the Balkan Table Tennis Union Congress organized: in Istanbul (Turkey) during Annual B.T.T.U Congress 2007 (4/09/2007)

**Head of delegations:** Albania: Bosnia and Herzegovina: Bulgaria: F.Y.R.O. Macedonia: Greece: Montenegro: Romania: Serbia : Turkey

**8<sup>th</sup> Edition:** Approved by the Balkan Table Tennis Union Congress organized: in Pernik (Bulgaria) during Annual B.T.T.U. Congress 2008 (5/09/2008)

**Head of delegations:** Bosnia and Herzegovina: Bulgaria: F.Y.R.O. Macedonia: Greece: Montenegro: Romania: Serbia : Turkey

**9<sup>th</sup> Edition:** Approved by the Balkan Table Tennis Union Congress organized: in Bursa (Turkey) during Annual B.T.T.U. Congress 2009 (31/10/2009)

**Head of delegations:** Albania: Bulgaria: F.Y.R.O. Macedonia: Greece: Montenegro: Romania: Serbia: Turkey

**10<sup>th</sup> Edition:** Approved by the Balkan Table Tennis Union Congress organized: in Bursa (Turkey) during Annual B.T.T.U. Congress 2010 (18/12/2010)

**Head of delegations:** Albania: Bulgaria: Romania: Serbia: Turkey